



Work Order (Bid Form)

Knoxville/Knox County Community Action Committee



WORK ORDER INFORMATION

Work Order Name: WO/80008KN0753/1

Work Order Type: Weatherization

Audit Name: 80008KN0753-Audit

CLIENT INFORMATION

Client Name:

Address:

Client ID: 80008KN0753

Alt. Client ID: KNOX

AGENCY INFORMATION

Agency: Knoxville/Knox County CAC

Agency Phone: (865) 244-3080

Address: P.O.Box 51650

Fax: (865) 544-1647

Knoxville, TN 37950-1650

Email Address: jason.estes@cachousing.org

Company Name & License Number: _____

Contractor's Signature: _____

COMMENT

•Single Family Dwelling

Contractor to follow 2006 International Residential Code as adopted by the City of Knoxville or Knox County as applicable.

City

House built in 1968

An EPA Certified Firm/Renovator is required.

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Measures

Measure 1 Broken Pane (upto 10 square feet) (S1) Components

Inspected

Comment Refer to Appendix A- Standards for Weatherization Materials and Southeast Field Guide.

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| # | Material / Labor | Description / Comment | Units | Qty | Estimated | | Actual | | |
|---|------------------|---|-------|-----|----------------------|----------------------|----------------------|----------------------|----------------------|
| | | | | | Unit Cost | Total | Qty | Unit Cost | Total |
| 1 | Windows | Broken Pane (upto 10 square feet) Refer to Attachment A- Standards for Weatherization Materials and Southeast Field Guide. | Each | 1 | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| 2 | Labor | Labor | Each | 1 | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |

Other Detail

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Measure Sub Total:

Sub Total:

Field Notes:

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**Measure 2 Flex Duct 6" FLEX NEEDS
REPLACED" CRUSHED" 8FT**

Components

Inspected

Comment Flex Duct must be sized correctly. Flex Duct to be installed with straightest and shortest route, Must be secured with straps to alleviate ant sagging, and must be pulled tight so that inner liner is fully stretched out. Must have a minimum of R-6 insulat

☐

| # | Material / Labor | Description / Comment | Units | Qty | Estimated | | Actual | | |
|---|------------------|-----------------------|-------------|-----|----------------------|----------------------|----------------------|----------------------|----------------------|
| | | | | | Unit Cost | Total | Qty | Unit Cost | Total |
| 1 | Unspecified | Flex Duct (6") | Linear Foot | 8 | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| 2 | Labor | labor | Linear Foot | 8 | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |

Other Detail

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Measure Sub Total:

Sub Total:

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Measure 3 Mastic the Return Box**Components****Inspected**

Comment Liquid white Mastic to be applied to entire inside of return to seal all seams. Use foam board around edges to fill in any voids and mastic. Seal front of return box where it meets return register with appropriate caulk. No changes allowed. Refer to Appendix A- Standards for Weatherization Materials and Southeast Field Guide.

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| # | Material / Labor | Description / Comment | Units | Estimated | | | Actual | | |
|---|-------------------|---|-------|-----------|----------------------|----------------------|----------------------|----------------------|----------------------|
| | | | | Qty | Unit Cost | Total | Qty | Unit Cost | Total |
| 1 | Construction Mate | Mastic the Return Box Refer to Attachment A- Standards for Weatherization Materials and Southeast Field Guide. | Each | 1 | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| 2 | Labor | Labor | Each | 1 | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |

Other Detail

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Measure Sub Total:**Sub Total:****Field Notes:**

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Measure 4 Mastic/Insulate Supply Boot(QTY 15)**Components****Inspected****Comment**☐

•Liquid Mastic to be applied to inside of boot to seal all seams. Top of boot where it meets subfloor to be caulked with appropriate caulk. Boots to be insulated on outside of boot to R-6. This is best performed with 2-part close cell foam.Location+Register Type^Initial (Pa)

Family RoomSupply0.6

Family RoomSupply0.3

Family RoomSupply1.7

Bdrm1Supply1.8

Bdrm2Supply2.3

Bath1Supply0.9

Bdrm3Supply1.2

Bath2Supply0.9

OtherSupply2.3

Living RoomSupply1.9

Living RoomSupply3.5

KitchenSupply1.9

Dining RoomSupply0.9

Bdrm4Supply1.1

Bdrm4Supply1.6

| # | Material / Labor | Description / Comment | Units | Qty | Estimated | | Actual | | |
|---|-------------------|-----------------------------|-------|-----|----------------------|----------------------|----------------------|----------------------|----------------------|
| | | | | | Unit Cost | Total | Qty | Unit Cost | Total |
| 1 | Construction Mate | Mastic/Insulate Supply Boot | Each | 15 | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| 2 | Labor | Labor | Each | 15 | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |

Other Detail

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| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |

Measure Sub Total:**Sub Total:****Field Notes:**

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Measure 5 Slab Door (D4)**Components****Inspected**

Comment Remove old door before installing new door. This is a slab door. A door is installed as a complete unit. A door is inclusive of weatherstripping, door lock, deadbolt, hinges, threshold, strike plate, paint(1st quality semigloss color to be chosen by homeowner or sand/stain/seal), peep hole (at homeowner desire height). No changes allowed. Refer to Appendix A- Standards for Weatherization Materials and Southeast Field Guide. All keys given to home owner not anyone else.

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| # | Material / Labor | Description / Comment | Units | Qty | Estimated | | Actual | | |
|---------------------------|----------------------|-----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| | | | | | Unit Cost | Total | Qty | Unit Cost | Total |
| 1 | Doors | Slab Door | Each | 1 | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| 2 | Labor | Labor | Each | 1 | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Other Detail | | | | | | | | | |
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
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| Measure Sub Total: | | | | | | <input type="text"/> | Sub Total: | <input type="text"/> | <input type="text"/> |

Field Notes:**Measure 6 Supply Disconnect qty 2 (garage area) Components****Inspected**

Comment Disconnect take off from main trunk line. Place flat sheet metal over opening and secure with sheet metal screws. Mastic seams and insulate with R-6.. Refer to Appendix A- Standards for Weatherization Materials and Southeast Field Guide(Garage Area)

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| # | Material / Labor | Description / Comment | Units | Qty | Estimated | | Actual | | |
|---------------------------|----------------------|-----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| | | | | | Unit Cost | Total | Qty | Unit Cost | Total |
| 1 | Unspecified | Supply Disconnect (+) | Each | 2 | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| 2 | Labor | labor | Each | 2 | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Other Detail | | | | | | | | | |
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
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| Measure Sub Total: | | | | | | <input type="text"/> | Sub Total: | <input type="text"/> | <input type="text"/> |

Field Notes:

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| Measure 7 DWH Pipe Insulation | | | Components | | | | Inspected | | |
|-------------------------------|------------------|--|------------|-----|-----------|-------|------------|-----------|-------|
| Comment | | | | | | | | | |
| # | Material / Labor | Description / Comment | Units | Qty | Estimated | | Actual | | |
| | | | | | Unit Cost | Total | Qty | Unit Cost | Total |
| 1 | Insulation | DHW Pipe Insulation Includes labor cost. All corners must be cut properly. Refer to Appendix A- Standards for Weatherization Materials and Southeast Field Guide. | Each | 1 | | | | | |
| 2 | Labor | DHW Pipe Insulation | Each | 1 | | | | | |
| Other Detail | | | | | | | | | |
| | | | | | | | | | |
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| Measure Sub Total: | | | | | | | Sub Total: | | |
| Field Notes: | | | | | | | | | |

Measure 8 Floor Ins. R-19**Components F1****Inspected**

Comment •Includes labor cost. Contractor's responsibility to seal penetration in floor before installing insulation. Contractor to install using Resnet Grade 1 Standards. Insulation is installed to maintain permanent contact with the subfloor above (paper side against subfloor) including necessary supports (e.g. staves for blankets). Insulation to have NO gaps, voids, or compressions. Refer to Appendix A- Standards for Weatherization Materials and Southeast Field Guide.

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| # | Material / Labor | Description / Comment | Units | Qty | Estimated | | Actual | | |
|---|------------------|---|-------|-----|----------------------|----------------------|----------------------|----------------------|----------------------|
| | | | | | Unit Cost | Total | Qty | Unit Cost | Total |
| 1 | Insulation | Floor Insulation - Fiberglass Batts - R-19 | SqFt | 75 | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| 2 | Labor | Floor Insulation - Fiberglass Batts - R-19 | SqFt | 75 | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |

Other Detail

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Measure Sub Total:**Sub Total:****Field Notes:**

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Measure 9 DWH Tank Insulation**Components****Inspected****Comment** extend pressure relief pipe as needed☐

| # | Material / Labor | Description / Comment | Units | Estimated | | | Actual | | |
|---|------------------|--|-------|-----------|----------------------|----------------------|----------------------|----------------------|----------------------|
| | | | | Qty | Unit Cost | Total | Qty | Unit Cost | Total |
| 1 | Hot Water Equipm | DHW Tank Insulation Includes labor cost. R-10 minimum. Refer to Appendix A- Standards for Weatherization Materials and Southeast Field Guide. | Each | 1 | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| 2 | Labor | DHW Tank Insulation | Each | 1 | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |

Other Detail

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Measure Sub Total:**Sub Total:****Field Notes:**

Client Name:

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Alt. Client ID: KNOX

Work Order (Bid Form)

Work Order Name: WO/80008KN0753/1

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Measure 10 Duct Insulation**Components****Inspected**

Comment •Insulation must be a minimum of R-6. Must be taped with the appropriate tape. No changes allowed. Refer to Appendix A- Standards for Weatherization Materials and Southeast Field Guide .Mastic all seams before installing insulation.

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| # | Material / Labor | Description / Comment | Units | Estimated | | | Actual | | |
|---|------------------|---|-------|-----------|----------------------|----------------------|----------------------|----------------------|----------------------|
| | | | | Qty | Unit Cost | Total | Qty | Unit Cost | Total |
| 1 | Insulation | Duct Insulation Includes labor cost. Contractor must use a minimum of R-6 insulation. All foil tape should be free of bubbles. Refer to Appendix A- Standards for Weatherization Materials and Southeast Field Guide. | SqFt | 250.1 | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| 2 | Labor | Duct Insulation | SqFt | 250.1 | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |

Other Detail

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Measure Sub Total:**Sub Total:****Field Notes:**

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Measure 11 Address Wood Stove/Fireplace Present Components**Inspected**

Comment It is the responsibility of the contractor to seal fireplace opening with 1/2" (BC Grade) plywood painted owner's choice. Install 2 handles and seal edges with 1/2" pipe insulation with corners mitred. Insert into fireplace opening creating a tight fit. Refer to Appendix A- Standards for Weatherization Materials and Southeast Field Guide.

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| # | Material / Labor | Description / Comment | Units | Qty | Estimated | | Actual | | |
|---|-------------------|---|-------|-----|----------------------|----------------------|----------------------|----------------------|----------------------|
| | | | | | Unit Cost | Total | Qty | Unit Cost | Total |
| 1 | Health and Safety | Fire Place Seal It is the responsibility of the contractor to plug fireplace with wooden plug and seal with 1/2" plywood painted owner's choice. Caulk must be same color as paint .Refer to Appendix A- Standards for Weatherization Materials and Southeast Field Guide. | Each | 1 | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| 2 | Labor | Labor | Each | 1 | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |

Other Detail

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Measure Sub Total:**Sub Total:****Field Notes:**

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Measure 12 CO Monitor is Needed**Components****Inspected****Comment** Refer to Attachment A- Standards for Weatherization Materials and Southeast Field Guide.☐

| # | Material / Labor | Description / Comment | Units | Estimated | | | Actual | | |
|---|-------------------|--|-------|-----------|----------------------|----------------------|----------------------|----------------------|----------------------|
| | | | | Qty | Unit Cost | Total | Qty | Unit Cost | Total |
| 1 | Health and Safety | CO monitor Refer to Attachment A- Standards for Weatherization Materials and Southeast Field Guide. | Each | 1 | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| 2 | Labor | Labor | Each | 1 | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |

Other Detail

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Measure Sub Total:**Sub Total:****Field Notes:**

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Measure 13 Fix Improper Venting of Bathroom Exhaust Fan qty 2

Components

Inspected

Comment Bath Vents installed to outside of home. No changes allowed. Refer to Attachment A- Standards for Weatherization Materials and Southeast Field Guide.

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| # | Material / Labor | Description / Comment | Units | Qty | Estimated | | Actual | | |
|---|-------------------|--|-------|-----|----------------------|----------------------|----------------------|----------------------|----------------------|
| | | | | | Unit Cost | Total | Qty | Unit Cost | Total |
| 1 | Health and Safety | Bath Vent w/ Piping to Outside Refer to Attachment A- Standards for Weatherization Materials and Southeast Field Guide. | Each | 2 | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| 2 | Labor | Labor | Each | 2 | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |

Other Detail

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Measure Sub Total:

Sub Total:

Field Notes:

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Measure 14 Install Bathroom Exhaust Fan qty 2**Components****Inspected**

Comment Exhaust fan equal to Nutone Model # 769RFT. Must be energy star or Title 24 compliant.

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| # | Material / Labor | Description / Comment | Units | Qty | Estimated | | Actual | | |
|---|-------------------|---|-------|-----|----------------------|----------------------|----------------------|----------------------|----------------------|
| | | | | | Unit Cost | Total | Qty | Unit Cost | Total |
| 1 | Health and Safety | Bathroom exhaust fan Exhaust fan equal to Nutone Model # 769RFT. Must be energy star or Title 24 compliant. | Each | 2 | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| 2 | Labor | Labor | Each | 2 | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |

Other Detail

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| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |

Measure Sub Total:**Sub Total:****Field Notes:****Measure 15 Practice Lead Safe Weatherization (Door)****Components****Inspected**

Comment A Certified Firm /Renovator is required to adhere to EPA RRP rules. Need to submit copy of Lead Report and 3 pictures (before, during, and after) of each activity.

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| # | Material / Labor | Description / Comment | Units | Qty | Estimated | | Actual | | |
|---|-------------------|-----------------------|-------|-----|----------------------|----------------------|----------------------|----------------------|----------------------|
| | | | | | Unit Cost | Total | Qty | Unit Cost | Total |
| 1 | Health and Safety | EPA RRP Lead Rules | Each | 1 | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| 2 | Labor | Labor | Each | 1 | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |

Other Detail

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|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
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Measure Sub Total:**Sub Total:****Field Notes:****Work Order Grand Total:****Grand Total:**

Client Name:

Client ID: 80008KN0753

Alt. Client ID: KNOX

Work Order (Bld Form)

Work Order Name: WO/80008KN0753/1

Report Run On: 5/7/2010

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Client Name:

Client ID: 80008KN0753

Alt. Client ID: KNOX

Work Order (Bld Form)

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Report Run On: 5/7/2010

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